

WEEKLY PLANNING SHEET

Date _____ - _____

Communications

People to see/Meetings

Sermons/lessons

Things to be done

Events to be planned

Items to be obtained

Appointments

Time	M	T	W	TH	F	SAT	SUN
6:00							
6:30							
7:00							
7:30							
8:00							
8:30							
9:00							
9:30							
10:00							
10:30							
11:00							
11:30							
12:00							
12:30							
1:00							
1:30							
2:00							
2:30							
3:00							
3:30							
4:00							
4:30							
5:00							
5:30							
6:00							
6:30							
7:00							
7:30							
8:00							

Prayer requests:

Visits:

General: _____ Home: _____ Hospital: _____

Witnessing/outreach: _____ Counseling: _____

Goals – Monday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Tuesday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Wednesday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Thursday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Friday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Saturday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Goals – Sunday

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Month – Goals

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Long-term Goals

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Visits to be made

- 1.
- 2.
- 3.
- 4.

Books to be read

- 1.
- 2.
- 3.
- 4.

Projects to be done

- 1.
- 2.
- 3.
- 4.

Nursing home visits

- 1.
- 2.
- 3.

Friend contacts

- 1.
- 2.
- 3.

Neighbor contacts

- 1.
- 2.
- 3.

Communicate
Delegate
Facilitate