

# PERSONAL INVENTORY AND INDICATOR TESTS



Temperment

Leardership Style

Iratural gifts and Talents

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*All of the personal inventory and indicator tests in this booklet were taken from the book, <u>Maximizing</u> <u>Your Effectiveness</u>, by Aubrey Malphurs, and are used with permission.* 

# SPIRITUAL GIFTS INVENTORY

### **Instructions for Responding**

Work through each of the following 110 statements on spiritual gifts. After each, check the appropriate box that best describes to what extent the statement accurately describes you.
Do not answer on the basis of what you wish were true or what another says might be true, but on the basis of what, to the best of your knowledge, is true of you.

# Questions

		Never	Rarely	Sometimes	Often	Always
		1	2	3	4	5
1.	I enjoy working with others in determining ministry goals and objectives.					
2.	I have a strong desire to start or be involved in a new ministry.					
3.	I delight in telling lost people about what Christ has done for them.					
4.	It bothers me that some people are hurting and discouraged.					
5.	I have a strong ability to see what needs to be done and believe that God will do it.					
6.	I love to give a significant proportion of my resources to God's work.					
7.	I have a strong capacity to recognize practical needs and to do something about them.					
8.	I have a clear vision for the direction of a ministry.					
9.	I always feel strong compassion for those in difficult situations.					
10.	I have a strong desire to nurture God's people.					
11.	I spend a significant portion of my time each week studying the Bible.					
12.	I am motivated to design plans to accomplish ministry goals.					
13.	I prefer to create my own ministry problems than to inherit others.					
14.	I have a strong attraction to lost people.					

		Never	Rarely	Sometimes	Often	Always
		1	2	3	4	5
15.	I am very concerned that more people are not serving the Lord.					
16.	I have a strong capacity to trust God for the difficult things in life.					
17.	I am eager to financially support ministries that are accomplishing significant things for God.					
18.	I enjoy helping people meet their practical needs.					
19.	I find that I have a strong capacity to attract followers in my ministry.					
20.	I am always motivated to sympathize with those in the midst of a crisis.					
21.	I am at my best when leading and shepherding a small group of believers.					
22.	I have strong insight into the Bible and how it applies to people's lives.					
23.	I feel significant when developing budgets to accomplish a good plan.					
24.	I am motivated to minister in places where no one else has ministered.					
25.	I find that unsaved people enjoy spending time with me.					
26.	I have a strong desire to encourage Christians to mature in Christ.					
27.	I delight in the truth that God accomplishes things that seem impossible to most people.					
28.	God has greatly blessed me with life's provisions in order to help others.					
29.	I enjoy making personal sacrifices to help others.					
30.	I prefer to lead people more than to follow them.					
31.	I delight in extending a hand to those in difficulty.					
32.	I enjoy showing attention to those who are in need of care and concern.					
33.	I am motivated to present God's truth to people so that they better understand the Bible.					
34.	I am at my best when creating an organizational structure for a plan.					

		Never	Rarely	Sometimes	Often	Always	
		1	2	3	4	5	
35.	I am definitely a self-starter with a pioneer spirit.						
36.	I derive extreme satisfaction when lost people accept Christ.						
37.	I have been effective at inspiring believers to a stronger faith.						
38.	I am convinced that God is going to accomplish something special through me or my ministry.						
39.	I am convinced that all I have belongs to God, and I am willing to use it for his purposes.						
40.	I work best when I serve others behind the scenes.						
41.	If I am not careful, I have a tendency to dominate people and situations.						
42.	I am a born burden-bearer.						
43.	I have a deep desire to protect Christians from people and beliefs that may harm them.						
44.	I am deeply committed to biblical truth and people's need to know and understand it.						
45.	I delight in staffing a particular ministry structure.						
46.	I am challenged by a big vision to accomplish what some believe is impossible.						
47.	I feel a deep compassion for people who are without Christ.						
48.	I have the ability to say the right things to people who are experiencing discouragement.						
49.	I am rarely surprised when God turns seeming obstacles into opportunities for ministry.						
50.	I feel good when I have opportunity to give from my abundance to people with genuine needs.						
51.	I have a strong capacity to serve people.						

		Never	Rarely	Sometimes	Often	Always
		1	2	3	4	5
52.	I am motivated to be proactive, not passive, in my ministry for Christ.					
53.	I have the ability to feel the pain of others who are suffering.					
54.	I get excited about helping new Christians grow to maturity in Christ.					
55.	Whenever I teach a Bible class, the size of the group increases in number.					
56.	I am good at using a ministry's resources in solving its problems.					
57.	I gain deep satisfaction from creating something out of nothing.					
58.	Training and helping others to share their faith is high on my list of priorities.					
59.	People who are struggling emotionally or spiritually say I am an excellent listener.					
60.	I delight in trusting God in the most difficult of circumstances.					
61.	I have the capacity to give of myself as well as my possessions to help others.					
62.	I am good at doing seemingly insignificant tasks to free people up for vital ministries.					
63.	Most people place a lot of trust in me and my leadership.					
64.	I have a desire to make a significant difference in the lives of troubled people.					
65.	I enjoy being around believers and encouraging them to trust Christ for their circumstances.					
66.	I have a desire to search the Bible for truths that apply to my life and the lives of others.					
67.	I like monitoring plans that accomplish ministry goals.					
68.	I am a risk-taker when it comes to developing new ministries.					

		Never	Rarely	Sometimes	Often	Always	
		1	2	3	4	5	
69.	Over the years I have prayed much for my non-Christian friends.						
70.	I spend a significant amount of time exhorting believers to make Christ Lord of their lives.						
71.	I am able to trust God in situations when most others have lost all hope.						
72.	Friends worry that some people take advantage of my generosity with my possessions.						
73.	I am motivated to accomplish tasks that most people consider insignificant.						
74.	People are confident in my abilities to help them accomplish their ministry goals.						
75.	Suffering people are attracted to me and find me comforting to be around.						
76.	I have the ability and courage to confront Christians about sin in their lives.						
77.	God has given me unusual ability to explain deep biblical truths to his, people.						
78.	I prefer that a ministry's affairs be conducted in an orderly and efficient manner.						
79.	I want to accomplish great things for God but in my own way.						
80.	I am deeply motivated to address the doubts and questions of lost people.						
81.	I have the ability to confront disobedient Christians and see them change.						
82.	I am motivated by people who dream big dreams for God.						
83.	People regularly come to me with requests for help in meeting their financial needs.						
84.	I look for opportunities to serve the practical needs of God's ministries.						

		Never	Rarely	Sometimes	Often	Always
		1	2	3	4	5
85.	I am happiest in a ministry when I am able to exert a strong influence in the group.					
86.	People close to me believe that I allow "down and outers" to take advantage of me.					
87.	Christians often seek me out for counsel regarding important decisions in their lives.					
88.	I have a strong desire to study and explain the truths of the Bible in depth.					
89.	I am convinced that paying attention to details is very important.					
90.	I believe we must create new ministry structures for the new ministries we start.					
91.	I feel a strong attraction toward evangelistic ministries.					
92.	I could easily spend much of my time encouraging people in their walk with Christ.					
93.	I am frustrated by people who never take risks.					
94.	I find it difficult to understand why Christians do not give more help to those with real needs.					
95.	I prefer to remain behind the scenes helping people with practical matters.					
96.	I have a strong desire to take charge in most situations.					
97.	I delight in visiting people in hospitals or nursing homes.					
98.	I pray constantly for people who look to me for care.					
99.	I have observed that people who sit under my teaching experience changed lives.					
100.	I have a strong desire to see people work together to accomplish their goals.					
101.	I am convinced that the future of any country lies in starting fresh ministries.					
102.	I get extremely frustrated when I cannot share my faith.					

		Never	Rarely	Sometimes	Often	Always
		1	2	3	4	5
103.	I find great satisfaction in reassuring Christians of their need to walk with Christ.					
104.	People are amazed at my ability to trust God to provide in the most difficult situations.					
105.	When I give significantly to help others, I do not expect anything in return.					
106.	I am convinced that no job is too menial if it truly helps people.					
107.	In meetings, people look to me for the final opinion regarding a matter.					
108.	I believe strongly in giving those who fail a second and even a third chance.					
109.	I enjoy visiting people in their homes and when they are in the hospital.					
110.	I am greatly challenged by people's questions about the Bible.					

# **Instructions for Scoring**

- 1. Place the number from each of your answers on the line corresponding to the question number.
- 2. Add the numbers horizontally and place the total for each row in the space before each gift.

1	12	23	34	45	56	67	78	89	100	-	Administration
2	13	24	35	46	57	68	79	90	101	_	Apostleship
3	14	25	36	47	58	69	80	91	102	_	Evangelism
4	15	26	37	48	59	70	81	92	103	_	Encouragement
5	16	27	38	49	60	71	82	93	104	_	Faith
6	17	28	39	50	61	72	83	94	105	_	Giving
7	18	29	40	51	62	73	84	95	106	_	Helps
8	19	30	41	52	63	74	85	96	107	_	Leadership
9	20	31	42	53	64	75	86	97	108	_	Mercy
10	21	32	43	54	65	76	87	98	109	_	Pastor
11	22	33	44	55	66	77	88	99	110	_	Teacher

### **Instructions for Determining Your Spiritual Gifts**

- 1. Place the names of your five highest scoring gifts in the space below under Spiritual Gifts Inventory.
- 2. Place the names of any other gifts that are not identified in this inventory yet are present in your life under the title Other Spiritual Gifts.

### **Spiritual Gifts Inventory**

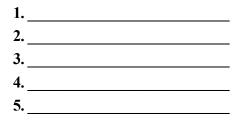
**Other Spiritual Gifts** 

	i i
1.	
2.	
3.	
4.	
5.	

#### Instructions for Determining Your Gift-Mix and Gift-Cluster

- 1. To determine your gift-mix, place the names of your five highest gifts in descending order in the space below titled Gift-Mix.
- 2. To determine if you have a gift-cluster, decide if the first gift or another gift in your mix is dominant and supported by the other gifts. If this is the case, place it in the center space under the title Gift-Cluster and place the other gifts in the spaces surrounding it.





# **Gift-Cluster**

# **TEMPERAMENT INDICATOR 2**

#### Instructions

- 1. As you take this indicator, please keep in mind that there are no correct or incorrect answers.
- 2. Read each statement and circle the item (a or b) that best represents your preference in a ministry or work-related environment.
- 3. Do not spend a lot of time thinking about your answers. Go with your first impulse.

#### Questions

- 1. When around other people, I am
  - a) expressive
  - b) quiet
- 2. I tend to
  - a) dislike new problems
  - b) like new problems
- 3. I make decisions based on my
  - a) logic
    - b) values
- 4. I prefer to work in a
  - a) structured environment
  - b) nonstructured environment
- 5. I feel more energetic after being
  - a) around people
  - b) away from people
- 6. I work best with
  - a) facts
  - b) ideas
- 7. People say I am
  - a) impersonal
  - b) a people-pleaser
- 8. My friends at work say I am very
  - a) organized
  - b) flexible
- 9. I get more work accomplished when I am a) with people
  - b) by myself
- 10. I like to think about
  - a) what is
  - b) what could be

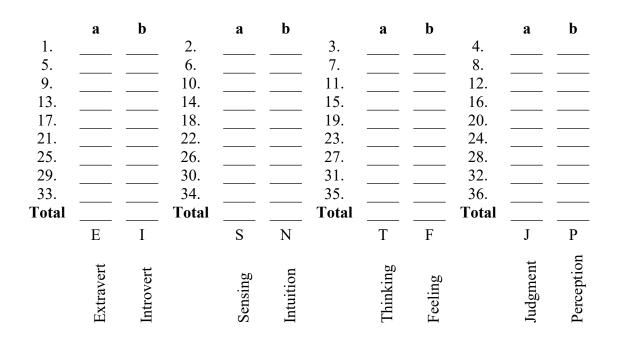
- 11. I admire
  - a) strength
  - b) compassion
- 12. I make decisions
  - a) quickly
  - b) slowly
- 13. I prefer
  - a) variety and action
  - b) focus and quiet
- 14. I like
  - a) established ways to do things
  - b) new ways to do things
- 15. I tend to be rather
  - a) unemotional
  - b) emotional
- 16. Most often I dislike
  - a) carelessness with details
  - b) complicated procedures
- 17. In my relationships I find that over time it is easy to
  - a) keep up with people
  - b) lose track of people
- 18. I enjoy skills that
  - a) I have already learned and used
  - b) are newly learned but unused
- 19. Sometimes I make decisions that
  - a) hurt other people's feelings
  - b) are too influenced by other people
- 20. When my circumstances change, I prefer to
  - a) follow a good plan
  - b) adapt to each new situation

- 21. In conversations I communicate
  - a) freely and openly
  - b) quietly and cautiously
- 22. In my work I tend to
  - a) take time to be precise
  - b) dislike taking time to be precise
- 23. I relate well to
  - a) people like me
  - b) most people
- 24. When working on a project, I do not
  - a) like interruptions
  - b) mind interruptions
- 25. Sometimes I find that I
  - a) act first and ask questions later
  - b) ask questions first and act later
- 26. I would describe my work style as
  - a) steady with realistic expectations
  - b) periodic with bursts of enthusiasm
- 27. At work I need
  - a) fair treatment
  - b) occasional praise
- 28. In a new job I prefer to know
  - a) only what it takes to get it done
  - b) all about it

- 29. In any job I am most interested in
  - a) getting it done and the results
  - b) the idea behind the job
- 30. I have found that I am
  - a) patient with routine details
  - b) impatient with routine details
- 31. When working with other people, I find it
  - a) easy to correct them
  - b) difficult to correct them
- 32. Once I have made a decision, I consider the case
  - a) closed
  - b) still open
- 33. I prefer
  - a) lots of acquaintances
  - b) a few good friends
- 34. I am more likely to trust my
  - a) experiences
  - b) inspirations
- 35. I consistently decide matters based on
  - a) the facts in my head
  - b) the feelings in my heart
- 36. I prefer to work
  - a) in an established business
  - b) as an entrepreneur

#### **Instructions for Scoring**

- 1. Place a check in the a or b space below to indicate how you answered each question.
- 2. Add the checks down each column and record the total for each column at the bottom.
- 3. The highest score for each pair indicates your temperament preference.
- 4. For each pair subtract the lower from the higher score to discover the difference in your preferences. A higher number indicates a clear choice or preference but does not indicate the measure of development. For example, a higher score for extraversion means that you prefer it over introversion. It does not mean that you are a strong extravert.



# **LEADERSHIP STYLE INVENTORY**

#### Instructions

Of the four statements on leadership style listed for each question (lettered A through D), check the one statement that is "most like me" and the one that is "least like me." You should have only one check in each column per question.

Sample:

		Most like me	Least like me
Q1	A. Needs difficult assignments.	A. (+2)	A. (-2)
	B. Makes decisions emotionally.	B. (+2)	B. (-2)
	C. Seeks identity with a group.	C. ✓ (+2)	C. (-2)
	D. emphasizes quality control.	D. (+2)	D. ✓ (-2)

Answer on the basis of what you believe is true of you, not on the basis of what you desire or hope is true. As you answer the questions, it will be helpful to consider our past experience as ell as how you see yourself leading in your current or future ministry context (church, parachurch or ministry). Go with your first impression. Resist the temptation to analyze each or any response in detail.

Suggestions for responding: You should not worry about how you score on this inventory. This is not a test that you pass or fail, and there is no best pr preferred leadership style. Sometimes it's helpful to have others who know you well (spouse, parent, team member, good friend) take the inventory about you. You may want to take this inventory to discover what leadership style is best for your church or parachurch ministry. Should this be the case, change "most like me" to "most like us" and "least like me" to "least like us."

Check the reason you're taking this inventory:

- \_\_\_\_ To discover my leadership style
- \_\_\_\_ To help another discover his or her leadership style
- \_\_\_\_\_ To discover the best leadership style for my ministry's context (church, parachurch, or ministry)

		Most	Most like me		like me
Q1	A. Loves a challenge.	A.	(+2)	A.	(-2)
	B. Spends time with people.	В.	(+2)	В.	(-2)
	C. Behaves in a predictable manner.	C.	(+2)	C.	(-2)
	D. Sets high ministry standards.	D.	(+2)	D.	(-2)
		Most	Most like me		like me
Q2	A. Focuses on the details.	A.	(+2)	A.	(-2)
	B. Likes to start things.	В.	(+2)	В.	(-2)
	C. Motivates people.	C.	(+2)	C.	(-2)
	D. Shows patience with people.	D.	(+2)	D.	(-2)
		Most	like me	Least	like me

			(1, 2)		
Q3	A. Develops deep friendships.	A.	(+2)	A.	(-2)
	B. Desires that people do quality work.	B.	(+2)	B.	(-2)
	C. Makes decisions quickly.	C.	(+2)	C.	(-2)
	D. Has lots of friends.	D.	(+2)	D.	(-2)
			like me		t like me
Q4	A. Communicates with enthusiasm.	A.	(+2)	А.	(-2)
	B. Enjoys helping people.	В.	(+2)	В.	(-2)
	C. Thinks analytically.	C.	(+2)	C.	(-2)
	D. Challenges the status quo.	D.	(+2)	D.	(-2)
			like me		t like me
Q5	A. Leads with authority	А.	(+2)	А.	(-2)
	B. Displays optimism in ministry.	В.	(+2)	В.	(-2)
	C. Helps others feel comfortable in a group.	C.	(+2)	C.	(-2)
	D. Insists on accuracy of facts.	D.	(+2)	D.	(-2)
			like me	Least	t like me
Q6	A. Thinks systematically.	A.	(+2)	А.	(-2)
	B. Sets lofty goals.	В.	(+2)	В.	(-2)
	C. Treats others fairly.	C.	(+2)	C.	(-2)
	D. Prefers to minister with a team.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q7	A. Prefers a predictable routine.	A.	(+2)	А.	(-2)
	B. Evaluates programs well.	В.	(+2)	В.	(-2)
	C. Likes direct answers to questions.	C.	(+2)	C.	(-2)
	D. Loves to entertain people.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q8	A. Expresses self freely.	А.	(+2)	А.	(-2)
	B. Delights in sincere appreciation.	В.	(+2)	В.	(-2)
	C. Values quality and accuracy.	C.	(+2)	C.	(-2)
	D. Looks for new and varied activities	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q9	A. Solves problems well.	A.	(+2)	А.	(-2)
	B. Likes to "think out loud."	В.	(+2)	В.	(-2)
	C. Places a premium on keeping promises.	C.	(+2)	C.	(-2)
	D. Enjoys opportunities to display expertise.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q10	A. Needs to know what's expected.	A.	(+2)	А.	(-2)
	B. Pursues variety in ministry.	В.	(+2)	В.	(-2)
	C. Enjoys inspiring people to do great things.	C.	(+2)	C.	(-2)
	D. Listens well to others.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q11	A. Demonstrates great patience with people.	А.	(+2)	А.	(-2)
	B. Shows displeasure over poor	B.	(+2)	B.	(_0)
	performance.		(+2)	Б.	(-2)
	C. Makes his/her perspective clear to others.	C.	(+2)	С.	(-2)
	D. Expects good things from people.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q12	A. Presents ideas in compelling ways.	A.	(+2)	А.	(-2)
	B. Shows loyalty to those over him/her.	B.	(+2)	В.	(-2)
		0	()		( ( ))
	C. Displays strong self-discipline in work.	C.	(+2)	C.	(-2)

		Most	like me	Least	: like me
Q13	A. Is direct with people.	A.	(+2)	A.	(-2)
<u></u>	B. Enjoys being with people.	B.	(+2)	B.	(-2)
	C. Has a calming influence on others.	C.	(+2)	C.	(-2)
	D. Relates to people intellectually.	D.	(+2)	D.	(-2)
	D. Relates to people intellectually.		like me		like me
Q14	A. Asks "why" questions.	A.	(+2)	A.	(-2)
<u></u>	B. Likes to get results.	B.	(+2)	B.	(-2)
	C. Is a persuasive communicator.	C.	(+2)	C.	(-2)
	D. Exhibits a strong empathy for others.	D.	(+2)	D.	(-2)
			like me		like me
Q15	A. Helps group members get along.	A.	(+2)	A.	(-2)
<u> </u>	B. Encourages others to think deeply.	B.	(+2)	B.	(-2)
	C. Shows persistence in pursuing goals.	C.	(+2)	C.	(-2)
	D. Relates well to people emotionally.	D.	(+2)	D.	(-2)
		Most	like me	Least	: like me
Q16	A. Enjoys expressing himself/herself.	Α.	(+2)	А.	(-2)
	B. Cooperates well to accomplish tasks.	B.	(+2)	В.	(-2)
	C. Utilizes strong problem-solving skills.	C.	(+2)	C.	(-2)
	D. Takes the initiative with people.	D.	(+2)	D.	(-2)
		Most	like me	Least	like me
Q17	A. Leads with strength.	Α.	(+2)	А.	(-2)
	B. Enjoys interacting with people.	B.	(+2)	В.	(-2)
	C. Helps others feel comfortable.	C.	(+2)	C.	(-2)
	D. Follows directions carefully.	D.	(+2)	D.	(-2)
		Most	like me	Least	: like me
Q18	A. Wants explanations and answers.	Α.	(+2)	Α.	(-2)
	B. Prefers practical experience.	B.	(+2)	В.	(-2)
	C. Relates well to other people.	C.	(+2)	С.	(-2)
	D. Enjoys serving other people.	D.	(+2)	D.	(-2)
		Most	like me		: like me
Q19	A. Supports group decisions.	Α.	(+2)	А.	(-2)
	B. Strives to improve situations.	В.	(+2)	В.	(-2)
	C. Gravitates naturally to leadership	C.	(+2)	C.	(-2)
	positions.		( -)		( -)
	D. Exhibits an ability to speak	D.	(+2)	D.	(-2)
	spontaneously.				
000	A Encourance magnicia ideas		like me		like me
Q20	<ul><li>A. Encourages people's ideas.</li><li>B. Cares about how change affects people.</li></ul>	A. B.	(+2) (+2)	A. B.	(-2)
	C. Provides lots of facts and data.	<u>Б.</u> С.	(+2)	<u>Б.</u> С.	(-2)
	D. States convictions firmly.	D.	(+2)	D.	(-2)
	D. States convictions in my.		like me		like me
Q21	A. Confronts dissenters directly.	A.	(+2)	A.	(-2)
<u></u> 241	B. Cultivates commitment in others.	<u>А.</u> В.	(+2)	B.	(-2)
	C. Strives diligently to get along with others.	<u>В.</u> С.	(+2)	<u>р.</u> С.	(-2)
	D. Emphasizes working conscientiously.	D.	(+2)	D.	(-2)
	2. Emphasizes working conscientiously.		like me	-	like me
Q22	A. Focuses attention on the finer points.	A.	(+2)	A.	(-2)
<u> </u>	B. Pursues high personal performance.	B.	(+2)	B.	(-2)
	C. Stimulates people around him/her.	C.	(+2)	C.	(-2)
	D. Is easy to work with.	D.	(+2)	D.	(-2)
	D. 15 Caby to work with.	<u>ר</u> ע.	( ' 4)	<u></u> .	(4)

		Most	like me	Least	t like me
Q23	A. Avoids conflict.	A.	(+2)	A.	(-2)
	B. Values good regulations.	В.	(+2)	В.	(-2)
	C. Overcomes opposition.	C.	(+2)	C.	(-2)
	D. Influences people naturally.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q24	A. Generates much enthusiasm.	A.	(+2)	A.	(-2)
	B. Shows sensitivity toward people.	B.	(+2)	B.	(-2)
	C. Prefers to probe a matter deeply.	C.	(+2)	C.	(-2)
	D. finds difficult tasks challenging.	D.	(+2)	D.	(-2)
		Most	like me	Least	t like me
Q25	A. Takes charge instinctively.	A.	(+2)	А.	(-2)
	B. Works best through other people.	B.	(+2)	В.	(-2)
	C. Displays care for others.	C.	(+2)	C.	(-2)
	D. provides expertise in a particular area.	D.	(+2)	D.	(-2)

#### Leadership Style Inventory Scoring

#### Instructions for Scoring the Inventory

- Transfer the appropriate score for each checked statement on the Leadership Style Inventory to the scoring sheet below. *For example:* If on Q1 you checked that statement A was "least like me," transfer the point value to -2 to the appropriate blank on the scoring sheet, marked A beside question Q1. Likewise, transfer the point value of +2 for the statement that was "most like me "to the appropriate blank on the scoring sheet.
- 2. Once all scoring information has been transferred from the Inventory to the scoring sheet, add up each column and place the total at the bottom of the sheet in the row marked Column Totals.
- 3. Note that adding the four column totals together should result in a sum of zero. If this is not the case, then either data has been inaccurately transferred from the Inventory to the scoring sheet or an error in addition has occurred. Please check your work.

Sample Inventory Questions

		Most like me	Least like me	
Q1	A. Loves a challenge.	A. (+2)	A. ✓ (-2)	
	B. Spends time with people.	B. (+2)	B. (-2)	
	C. Behaves in a predictable manner.	C. ✓ (+2)	C. (-2)	
	D. Sets high ministry standards.	D. (+2)	D. (-2)	
		Most like me	Least like me	
Q2	A. Focuses on the details.	Most like me A. (+2)	Least like me A. (-2)	
Q2	A. Focuses on the details. B. Likes to start things.			
Q2		A. (+2)	A. (-2)	

Sample Scoring Sheet

Q1	<b>A.</b> -2	<b>B.</b>	<b>C.</b> +2	<b>D.</b>	
Q2	Α.	<b>B.</b> -2	С.	<b>D.</b> +2	
Q1 Q2 Column Totals	-2	<b>B.</b> -2 -2	+2	+2	= 0
	Director	Inspirational	Diplomat	Analytical	
01	<b>A.</b>	<b>B.</b>	С.	D.	
02	A.	B.	<b>C.</b>	D.	
Q3	A.	<b>B.</b>	<b>C.</b>	<b>D.</b>	
Q1 Q2 Q3 Q4 Q5	A.	B.	<b>C.</b>	<b>D.</b>	
Q5	A.	<b>B.</b>	C.	D.	
Q6	A.	<b>B.</b>	C.	D.	
Q7	<b>A.</b>	<b>B.</b>	С.	D.	
Q8	Α.	<b>B.</b>	<b>C.</b>	D.	
Q9	<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D</b> .	
Q10	<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D</b> .	
Q11	<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	
Q12	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q13	A.	<b>B.</b>	С.	<b>D.</b>	
Q14	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q15	A.	<b>B.</b>	С.	<b>D.</b>	
Q16	A.	<b>B.</b>	С.	<b>D.</b>	
Q17	Α.	<b>B.</b>	С.	<b>D.</b>	
Q18	A.	<b>B.</b>	С.	<b>D</b> .	
Q19	A.	<b>B.</b>	С.	<b>D.</b>	
Q20	<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D</b> .	
Q21	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q22	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q23	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q24	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	
Q25	<b>A.</b>	<b>B.</b>	С.	<b>D.</b>	-
Column Totals					= 0
	Director	Inspirational	Diplomat	Analytical	

# Identification of Leadership style

Answer the following questions to identify your leadership style.

- 1. What is your primary or dominant style (the one with the highest score)?
- 2. What is your secondary style?
- 3. Does one of the two remaining styles also exert a noticeable impact on you? If so, which one?
- 4. According to this information, circle your leadership style in the following list (it will be the combination of your primary and secondary styles.

Director Director-Inspirational Director-Diplomat Director-Analytical

Inspirational Inspirational-Director Inspirational-Diplomat Inspirational-Analytical

Diplomat Diplomat-Director Diplomat-Inspirational Diplomat-Analytical

Analytical Analytical-Director Analytical-Inspirational Analytical-Diplomat

Complete the following: My leadership style is

*Note:* if a third style has a noticeable impact, you may want to place it in parentheses after your style. For example: Director-Inspirational (Analytical).

You will find it helpful to write a short composite what summarizes what you have discovered about your leadership style. Using the information in chapter 4, describe in several sentences your best leadership context. Summarize your strengths based on your primary and secondary styles. Do the same for you your weaknesses. What will you do with this information? The section on *What Difference Does All This Make*? in chapter 4 will help you answer this question.

# **LEADERSHIP ROLE INDICATOR**

### Instructions

- 1. There are no correct or incorrect answers to the questions.
- 2. Read each statement carefully and circle the item (a or b) that best represents your leadership role.
- 3. Do not spend too much time with each question; instead go with your initial impulse.

# Questions

- 1. In my approach to change, I
  - a) cope with change
  - b) cope with complexity
- 2. In leading an organization or ministry I
  - a) do the right things
  - b) do things right
- 3. When viewing my work or ministry I see
  - a) the whole
  - b) the parts
- 4. My general outlook on life and ministry is
  - a) optimistic
  - b) realistic
- 5. In my work or ministry, I operate on the basis of
  - a) faith
  - b) facts
- 6. In my role as a leader, I might be described as
  - a) an influencer
  - b) a coordinator
- 7. When I view my work or ministry, I think in terms of
  - a) opportunity
  - b) accomplishment
- 8. In my work or ministry, I seek
  - a) effectiveness
  - b) efficiency
- 9. In my leadership, I would describe myself as a
  - a) visionary
  - b) realist
- 10. In my work or ministry, my focus is on
  - a) Ideas
    - b) Functions

- 11. In my work or ministry, I can be counted on to provide
  - a) direction
  - b) control
- 12. In my leadership role, I see myself as
  - a) a persuader
  - b) an implementer
- 13. In my work or ministry I would describe myself as a
  - a) risk-taker
  - b) stabilizer
- 14. When communicating to a group, people say that I speak
  - a) persuasively
  - b) informatively
- 15. One of my desires for my job or ministry is to see
  - a) growth
  - b) harmony
- 16. In my ministry at church, I
  - a) take risks
  - b) don't take risks
- 17. I have the spiritual gift(s) of
  - a) leadership
  - b) administration
- 18. In my work or ministry, I am
  - a) proactive
  - b) reactive
- 19. One of my strengths is
  - a) motivating people
  - b) organizing people
- 20. I'm best at
  - a) setting direction
  - b) solving problems

# **Instructions for Scoring**

- 1. Place a check in the a or b spaces below to indicate how you answered each question.
- 2. Add the checks down each column and record the totals at the end.
- 3. The highest column score indicates your leadership role, whether leader or manager
- 4. Most likely you will check both a and b items, meaning that you are a combination of both. However, note the column below which you mark more than the other.

	a	b		a	b		a	b
1.			9.			17.		
2.			10.			18.		
3.			11.			19.		
4.			12.			20.		
5.			13.					
6.			14.			Total		
7.			15.				Leader	Manager
8.			16.					ger
0.			10.					

# NATURAL GIFTS AND TALENTS INVENTORY

#### Instructions

- 1. Look over the following list of potential church and parachurch ministries. Circle any you have enjoyed doing in the past or think you might enjoy doing in the future.
- 2. For each circled item, indicate the degree of your interest by placing a letter in front of it from the following scale:
  - A. Passionate interest
  - B. Strong interest
  - C. Slight interest
- \_\_\_\_ accounting
- \_\_\_\_ administration
- \_\_\_\_ adolescents
- \_\_\_\_ adults
- \_\_\_\_\_ advertising and publicity
- \_\_\_\_ art
- \_\_\_\_ audiovisual
- \_\_\_\_ bookkeeping
- \_\_\_\_\_ building and grounds
- \_\_\_\_ children
- \_\_\_\_ coaching
- \_\_\_\_ cooking
- custodial
- \_\_\_\_ directing traffic
- drama
- \_\_\_\_evangelism
- facilities maintenance
- \_\_\_\_ finances
- \_\_\_\_ graphic design
- \_\_\_\_ greeting
- \_\_\_\_ helps

hospitality leadership \_\_\_\_ library \_\_\_\_ lighting \_\_\_\_ marketing \_\_\_\_ ministry assessment \_\_\_\_ parking playing a musical instrument preaching \_\_\_\_\_ shepherding \_\_\_\_ singing \_\_\_\_\_ small groups \_\_\_\_ sound control \_\_\_\_ stage production teaching telephoning \_\_\_\_ typing \_\_\_\_ visitation \_\_\_\_ word processing \_\_\_\_ worship writing

# NATURAL GIFTS AND ABILITIES INDICATOR

#### Instructions

- 1. Look over the following list of occupations and vocational topics. Circle any you have enjoyed doing in the past or think you would enjoy pursuing in the future.
- 2. For each circled item, indicate the degree of your interest by placing a letter in front of it from the following scale:
  - A. Passionate interest
  - B. Strong interest
  - C. Slight interest

# **Vocational Topics**

accounting	management
advertising	marketing
agriculture	mathematics
architecture	medicine
armed services	ministry
art	music
automotive services	politics
business	psychiatry
computer science	psychology
cooking	real estate
electronics	sales
engineering	science
industrial arts	social work
insurance	teaching
law enforcement	theater

# Occupations

actor/actress	mechanic
appraiser	minister
architect	musician
artist	nurse
athlete	nutritionist
carpenter	physical therapist
chef	physician
coach	pilot
comedian	policeman
computer specialist	politician
construction worker	professor
contractor	psychiatrist
counselor	psychologist
dancer	real estate agent
designer	reporter
detective	sailor
driver	salesperson
economist	schoolteacher
electrician	scientist
engineer	secretary
entertainer	singer
farmer	social worker
hair specialist	soldier
homemaker	stockbroker
inventor	welder
investor	writer marketer

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